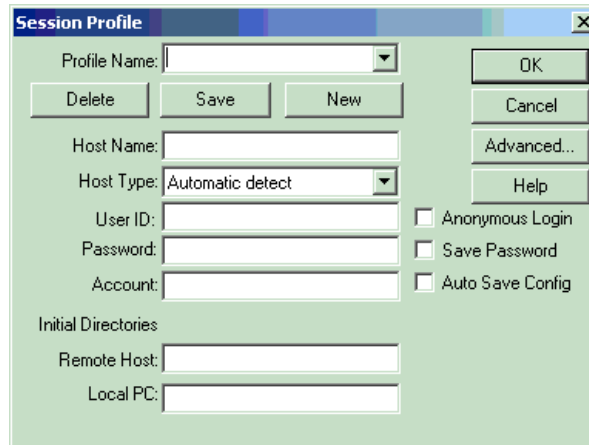


## How To Publish Your Web Page On The Pitt Web space with WS\_Ftp 32 For Windows

WS FTP uses FTP (File Transfer Protocol), the official way to transfer files across the Internet.

Double-click on WS FTP  
to start the program.

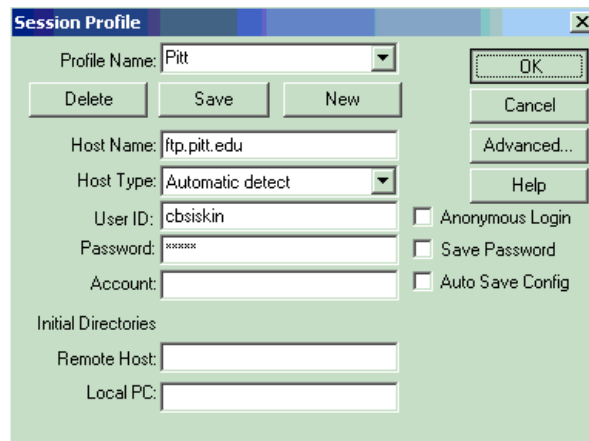


Next to Host Name, type  
**ftp.pitt.edu**

Next to User ID, type  
**your Pitt user name**

Next to Password, type in  
your email password.

Click on OK.

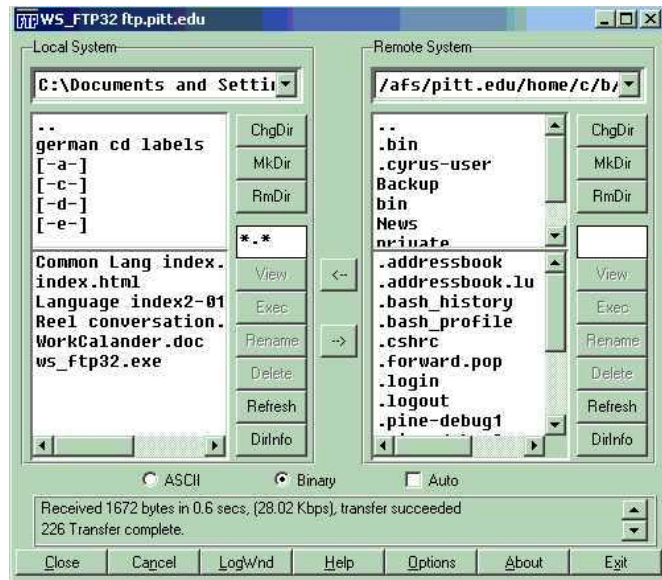


You should see a window similar to this one.

“Local System” on the left side is the computer where you are now working.

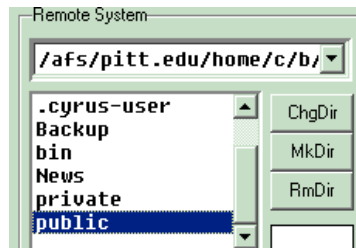
“Remote System” is the Pitt server where you will upload your file(s).

On the Remote System side, scroll down so that you can see the Public folder.



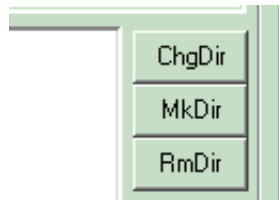
On the Remote System side, scroll down so that you can see the Public folder.

Double-click to go inside this folder.

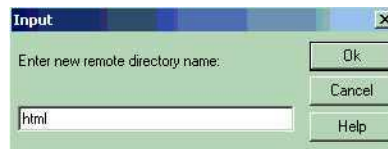


You need to have an “html” folder inside the public folder.

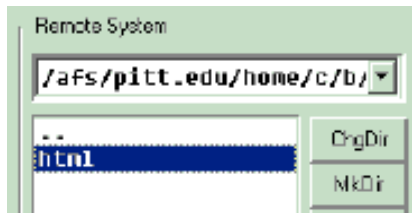
If you don't already have one, click on “MkDir” to create a new folder.



Type html as the name of the new folder (directory).



Double-click on the “html” folder to open it.



On the “Local System” side, select the name of the file that you wish to upload.



Click on the right arrow to upload your file to the Pitt server.



When the upload is complete, the newly transferred file will appear on the right section of the screen as well as on the left section.

To see your Web page, use this URL:

**<http://www.pitt.edu/~yourusername>**

“yourusername” is the part of your Pitt email address that immediately before the @ sign.